

## ***Central Catholic Summer 2023 Credit Recovery***

### ***Program Overview***

- Classes run **June 12-23 in the Zupancic STEM building.**
- Class times and location TBD (you will receive notification via e-mail the week prior to the start of classes).
- Any visiting students will receive network access the day that classes begin (bring your iPad or laptop with you). Check-in at the main entrance of the STEM building with Mr. DiRenzo.
- ATTENDANCE IS MANDATORY. Students are expected to attend **ALL** sessions. If any issues arise, Mr. DiRenzo must be notified in advance.
- Dress code is casual (shorts can be worn---closed shoes required).
- Students are finished with their summer school course when all coursework is complete and an overall grade of 70% or higher is received. Final grade reports will be sent to school officials at the conclusion of the program.
- Students that need to leave early must sign out in the counseling office with Mr. DiRenzo. Students will have the opportunity to utilize the STEM presentation room (main floor) if they arrive early or need to stay late.
- Students that wish to bring their own vehicle to school may park in the rear parking lot (you must notify Mr. DiRenzo in advance).
- If there are any medical concerns that the school needs to be made aware of, please communicate this information to Mr. DiRenzo in advance. A nurse will not be available at any time.

## **Central Catholic Summer Credit Recovery- Policies Overview**

### **1ST DAY OF SESSION-CLASSROOMS AND INSTRUCTORS**

Students should arrive 10-15 minutes early on the first day of class. Please enter through the main entrance of the STEM building (2<sup>nd</sup> floor) and check-in with Mr. DiRenzo. Classroom locations will be posted and students will be given further instructions.

### **REPORT CARDS**

Grade reports will be sent to each student's home school after classes are finished. Students should inform their counselor that they took a credit recovery course at Central Catholic.

### **ABSENCE NOTIFICATION**

Students must sign out in the counseling office if they need to leave before the end of their school day. Students must bring in written permission from a parent in order to sign out early. Leaving any time before break time is a full absence. If an emergency arises and you need to miss class, contact Mr. DiRenzo by phone (412) 208-3434 or e-mail Mr. DiRenzo ([pdirenzo@centralcatholicchs.com](mailto:pdirenzo@centralcatholicchs.com))

### **1. ATTENDANCE**

Students cannot miss any sessions without approval from Mr. DiRenzo. Failure to notify Mr. DiRenzo will result in loss of credit and no tuition refund. Attendance will be taken by the instructor at the beginning and end of each class session.

### **2. SMOKING/VAPING VIOLATION (INCLUDES ANY SUBSTANCE ABUSE)**

Any violation will result in dismissal from the program. Result will be no credit and no tuition refund.

### **3. GRADING POLICY**

To receive a passing grade, students must have completed 100% of the course work with an average of 70% or higher. Students will receive a percent and letter grade on their transcript at the end of the program.

### **4. BREAKS**

Breaks will be given throughout the course of each day. You are not permitted to leave the building during breaks.

### **5. DRESS CODE**

Casual. (No clothing with obscene or drug related messages will be tolerated). Shoes must be worn. Violation of dress code will result in dismissal for the day.

### **6. TECHNOLOGY USE**

Network access will be provided to visiting students the first day of class. You may bring your own iPad or laptop, but it is not required. You must use the school's network responsibly or risk being dismissed from the program for any serious technology violation.

**7. NO FOOD OR BEVERAGES ARE TO BE CONSUMED IN CLASSROOM**

**8. BUILDING ACCESS**

You are to access the building every day using the main STEM building entrance (2<sup>nd</sup> floor). Drop off or park your vehicle in the rear lot and access the building using Staley Family Plaza steps (directly across from the Gym).